

East Stroudsburg Borough, March 16, 2010

A regular meeting of the East Stroudsburg Borough Council was held at the Municipal Building on Tuesday March 16, 2010. The following members were in attendance: Victor Brozusky; Roger DeLarco; Ed Henning; William Reese; Donald Repsher. Sonia Wolbert was absent due to a job commitment. Also attending were: Mayor Armand M. Martinelli; Manager James S. Phillips; Solicitor David J. Williamson of Scanlon Lewis & Williamson; Engineering Representative Samuel D'Alessandro of R.K.R. Hess Associates, Inc.; ESU Student Ambassador Ashley Puderbach; Lieutenant Brian Kimmins of the Stroud Area Regional Police Department; a press representative from TV 13 and several residents in the audience.

Call To Order/Pledge of Allegiance

Mr. DeLarco called the meeting to order at 7:34 p.m. Miguel Rivera led the Pledge of Allegiance.

Minutes of March 2, 2010

Mr. Reese made a motion seconded by, Mr. Brozusky to approve the minutes of the March 2, 2010 regular Council meeting as submitted. The motion carried unanimously.

SARPD Report

Lieutenant Brian Kimmins noted that Council had received the monthly reports for both February and March 2010 due to the canceling of the February Commission meeting. Lt. Kimmins said the LCB (Liquor Control Board) has asked the Police Department to send a representative to attend its annual conference to be held in Harrisburg next month.

Mr. Phillips asked how the Department was going to handle the issue of vendors for the St. Patrick's Day parade who have not obtained soliciting permits? Lt. Kimmins said Corporal Nevil will be handling duties for the parade and he will get in touch with Mr. Phillips.

Public Comments – Agenda Items

None

Resolution No. 9-2010 Revising the Rate Charged for Bulk Water Sold to Brodhead Creek Regional Authority (BCRA)

Mr. Phillips said he had already notified Ken Brown, Manager for Brodhead Creek Regional Authority (BCRA), that Council intended to increase the rate for bulk water charged to the authority by the same rate increase being charged to Borough water customers. After discussion, Mr. Henning made a motion, seconded by Mr. Reese to adopt proposed Resolution No. 9-2010 revising the rate charged for bulk water sold to BCRA, as submitted. The motion carried unanimously. Mr. Phillips said the bulk rate charged to BCRA will increase from \$1.75 per 1000 gals. to \$2.17 per 1000 gals.

Job Description for Record Maintenance Worker Position

Mr. Phillips said the Borough was able to obtain a grant commitment from the Career Link office to pay for 60% of the hourly wage cost to train a person on the computer to enter data required for organizing/sorting and disposing of Borough municipal records. Mr. Phillips said Jerry Dennis, who has worked at the Terra Greens Golf Course shop, has also done records work for the Borough. The Career Link office requested the Borough to provide a job description for the position. After discussion, Mr. Brozusky made a motion, seconded by Mr. Repsher to approve the proposed job

description for a Record Maintenance Worker Position (part-time) as submitted. The motion carried unanimously.

Proposed Zoning Ordinance Amendment Regarding Parking Requirements for University Uses

Mr. D'Alessandro distributed a copy of his memorandum and reviewed the memo regarding possible changes to the parking requirements of the Borough's zoning ordinance. Mr. D'Alessandro suggests that the proper method for determining parking requirements at a full service university should be based on a summation of the different uses that are involved with the university property and operations, not just based on an overall figure of number of spaces per classroom seats. However, Mr. D'Alessandro noted that the Borough might want to reduce the number of parking spaces required for dormitory uses. Mr. Phillips commented that a university that offered no dormitory housing for students and therefore had a greater number of commuting students might therefore require more parking. Mr. D'Alessandro said the Borough might want to provide an option to an applicant to submit a parking management plan to address the parking needs of the campus if they might not be able to meet the stated parking requirements by the types of uses. Ashley Puderbach commented that one thing the university could do, would be to not permit students to park cars "24-7" in dormitory parking lots. Those parking spaces may be of better use during the week for campus-wide use. After further discussion, Mr. DeLarco asked Council members to review the information submitted by Mr. D'Alessandro so that Council can continue the discussion at the next Committee meeting.

Public Comments – New Business

Miguel Rivera introduced himself as President of the East Stroudsburg University Student Senate and stated that he was present to discuss with Council a week-long event planned for the campus, Community Kindness Week designated for April 19-24, 2010. Mr. Rivera distributed a copy of the proposed schedule of events for that week. Tuesday and Wednesday are proposed as fund raising days where students would participate by assisting local non-profit groups who depend on donated funds to raise monies for their group's purposes. Thursday April 22nd is designated as the day of Care/Giving Back which will be coordinated with United Way and piggyback on the United Way's day of caring. Mr. Rivera stated that the students who are organizing this event want to concentrate on non-profit groups in the Stroudsburg/East Stroudsburg area that the students can assist. Friday April 23rd is designated as the day of Appreciation. Mr. Rivera said the students will welcome ideas or requests that students could undertake to give back to the local community.

Mr. Brozusky suggested that perhaps students can conduct cleanup at Borough parks, or even cleanup of the downtown area. Mr. Rivera indicated that might be a very good idea and asked for Council members to come up with additional projects for the students as well.

Correspondence

Mr. Phillips reported receipt of the following items of correspondence:

1. A letter from the Pennsylvania League of Cities & Municipalities (PLCM) announcing the District meeting to be held at Bloomsburg on April 13, 2010. Mr. DeLarco said he and Mr. Phillips had attended the District meeting at Carbondale last year and said that he hoped that he would be able to attend. Mr. Brozusky also said he would try to attend the dinner meeting at Harry's Grill in Bloomsburg.
2. A letter from the Pocono Mountains Council of Governments announcing the Spring Dinner meeting to be held at Smugglers Cove Restaurant on Monday March 29, 2010.
3. A letter from the Kettle Creek Environmental Fund requesting sponsorship for its annual dinner & auction to be held May 28, 2010 at Camelback. Mr. Phillips

noted that the Borough has budgeted its annual donation to Kettle Creek in the amount of \$500 which is on tonight's list of bills.

4. A copy of the 2009 Annual Report prepared by and for the Monroe County Planning Commission.
5. Copies of audit reports for the Borough Liquid Fuels Fund for 2008 year as prepared by the Pennsylvania Auditor General's office.
6. A letter from the Brodhead Creek Regional Authority (BCRA) providing update on the joint wastewater project for Stroudsburg, Stroud Township, Pocono Township, and Hamilton Township. BCRA hopes to go out for bids for an initial phase of renovations and expansions to the current Stroudsburg Wastewater Treatment Plant in May.
7. A letter from the East Stroudsburg University and Notre Dame High School concerning the Pocono Concert Series featuring the Northeastern PA Philharmonic in concert at Notre Dame H.S. on Sunday April 11, 2010. The letter is requesting donations and sponsorship for the event.

Reports

Mr. Reese reported on the Twin Boroughs Recycling Committee meeting recently held. Mr. Reese stated that cardboard prices are up quite a bit but cardboard volume has been down at the recycling center.

Ashley Puderbach suggested that Council should submit input to East Stroudsburg University on its parking management plan that the consulting firm is working on. Mr. Williamson said Council will have the opportunity to provide input on the parking management study when it is submitted by the university as part of the conditional use hearing for the proposed housing plan submitted by University Properties for the ESU campus.

Mr. Repsher noted that the Borough and the entire area apparently "dodged a bullet" this past weekend since we didn't receive the amount of rain or severe weather that had been predicted.

Mr. Henning asked Mr. Phillips to find out when the chance Management parking study is supposed to be submitted to the University?

Mr. D'Alessandro reviewed his written engineer's report previously submitted to Council. Mr. Repsher made a motion, seconded by Mr. Brozusky to approve payment to LSR Excavating Company subject to receipt of the close out documents as recommended in the engineer's report. The motion carried unanimously.

Mr. Phillips noted that the Pennsylvania State Association of Boroughs (PSAB) is sponsoring an annual "Councilperson of the year" contest that all Council members are eligible to participate in. Mr. Phillips also reported that he was advised by Monroe County Litter Control Program that they were awarded funds through Pennsylvania Department of Environmental Protection (PA DEP) for cleanup of dumpsites. Mr. Phillips said he had previously submitted to the Litter Board a request for funding under that program for cleanup at the former IBW property owned by the Borough.

List of Bills

Mr. Henning made a motion, seconded by Mr. Reese to approve the list of bills payable and to ratify expenditures and payroll made through March 16, 2010 as submitted. The motion carried unanimously.

Executive Session

Mr. Repsher made a motion, seconded by Mr. Brozusky to adjourn into executive session at 8:40 p.m. The motion carried unanimously.

At 9:20 p.m. Council members reassembled in the meeting room and Mr. Brozusky made a motion, seconded by Mr. Reese to reconvene the public meeting. The

motion carried unanimously. Mr. Williamson reported that the executive session had been held to discuss real estate and potential litigation matters.

Adjournment

With no further business Mr. Henning made a motion, seconded by Mr. Brozusky to adjourn the meeting at 9:21 p.m. The motion carried unanimously.

James S. Phillips, Secretary